



DRB Application – Modifications

Date of Initial Submission: _____ (Resubmission Date (if applicable): _____)

Applicant Information:

Name _____ Builder Homeowner

Address _____

Phone () - _____

Email _____ **x** _____
Applicant Signature

Please fully complete all information requested on this application before submittal to DRB. Incomplete applications will be returned to applicant for completion prior to inclusion on the Tohoqua Master Association DRB agenda.

Lot #:	
Lot Address:	
<input type="checkbox"/> Gutters/Downspouts <i>(May be exposed only if painted to match color of adjacent trim, wall, column, etc.)</i>	
Please provide samples and/or colors for the following changes:	
<input type="checkbox"/> Paint → <input type="checkbox"/> Same color touch-up <i>(sample not required)</i> <input type="checkbox"/> Color Change <i>(color swatch required)</i>	
<input type="checkbox"/> Re-roof <input type="checkbox"/> Solar Panels	
Please provide plans for the following changes:	
<input type="checkbox"/> Pool <input type="checkbox"/> Porch <input type="checkbox"/> Screen Enclosure <input type="checkbox"/> Water Softener/ Filter <input type="checkbox"/> Additions	
Narrative of Change(s) <i>(Please clearly state type of change to be made.)</i>	
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Required Attachments:

- Survey of lot (plot plan) with dimensions clearly shown Construction plans

FOR TOHOQUA MASTER ASSOCIATION DRB USE ONLY:

Date of Decision: _____

Approved: _____

Denied: _____

Deferred: _____

DRB notes to applicant: _____

TOHOQUA

WHERE LIFE THRIVES

Instructions for submitting a Modification Application for installing a Screen Enclosure on an Existing Lanai

*This application is **not** intended for any new construction or addition to a building's structure. This application is intended for applicants that would like to install a screen on the existing structure **only**.*

To submit a Modification Application for review and approval, fill out and sign the top portion of the Modification Application form and proceed with the following procedure:

*Screen enclosures are **NOT** permitted on second stories of single - family homes.*

- **Screen Enclosure:**
 1. Submit a copy of the survey of lot, highlight/mark area where the proposed screen will be installed and add dimensions.
 2. Under Narrative of Change(s): specify color of the aluminum. The only allowable color is Bronze.
 3. Submit detailed description of constructions plans and pictures of the interior and exterior of the proposed screen enclosure.

Please note that the Design Review Board ("DRB") will only review completed applications. Management will review your application for accuracy prior to submission to the DRB.

A few extra notes on completed applications:

- Fill in all the blank lines on the application.
 - Including your contact information on the top of the form.
 - Your Lot # and Tohoqua property address right under the Lot #, *located in the middle of the application.*
- Attach the required items as listed above.
- Incomplete applications will not be reviewed or considered by the DRB.

~~Completed applications can be emailed to ldiaz@gmscfl.com. Alternatively, you may mail your application to Tohoqua Master Association, Inc., 6300 Lee Vista Boulevard, Suite 300, Orlando, FL 32822.~~

Completed applications should be emailed to TohoquaDRB@calmfla.com.